

IQAC GENERAL MEETING 4th DECEMBER, 2017

1. Meeting was chaired by IQAC Coordinator Ms. Asenla Yanger.
2. As per the suggestion given by the NAAC peer team regarding the future plans of the institution, eleven plans were discussed and accordingly the following resolutions were made:-
 - i) It was resolved that a state level seminar will be organized by the month of May 2018 and the Administrator Dr. Samuel Longkumer supplemented that he had already discussed this with Dr. Alexander, Principal, Madras Christian College.
 - ii) The inter and intra departmental seminars were resolved to be initiated from the month of January 2018.
 - iii) It was discussed that solar panels will be installed to generate renewable energy in the campus and this proposal was to be forwarded to the management.
 - iv) It was resolved to encourage the faculty to enroll themselves in Doctoral Programmes and they will be allowed with full salary.
 - v) It was suggested by the Vice Principal, Mr. Simon, to conduct seminars on students' discipline which can be taken up by the seminar committee.
 - vi) To enhance sports and cultural talents amongst the learners, the Vice Principal, Mr. Simon, was given the charge of coming out with a sports calendar.
 - vii) The Vice Principal, Mr. Simon, suggested for class wise activities and cultural exchange programmes once a year like EDGE which was conducted in the year 2015. It was also suggested that inter college cultural exchange programmes can be initiated by the Drama Club.
 - viii) In connection to the enhancement of college library with more books, the Vice Principal, Mr. Simon, said that he will contact some Army Personnel to sponsor books for the library. The Administrator, Dr. Samuel, informed that he had applied to the Art and Culture Department for the college library.
 - ix) To motivate the students for better performance, it was resolved that 4th Semester students getting 70% and above in the external examination will be given a waiver of 50% in their fees in the 5th and 6th Semesters. It was also informed that 7 students were given scholarship in 2017 as a support.
 - x) AC will be installed in both Library and Staff room after completion of the construction.
 - xi) It was proposed that laminated board of Do's and Don'ts related to conservation of electricity and water be prepared by the Eco Club and put up in the required areas.

- xii) It was proposed that financial aid for study tour outside the state will be discussed by the Board of Management.
- xiii) All the seven criteria and important cells had a shuffling of members where, as suggested, the second member took the place of Convener.
- xiv) As proposed it was resolved that AV room will be used only for this purpose and sound system will be enhanced in the coming session 2018.

Action taken

1. Communication has been started to conduct either a state or a national level seminar very soon.
2. As decided monthly seminar presentation has been started with the first presentation on the guidelines provided by two of the experienced lecturers of the college namely Mrs. Pranati Das, Department of Political Science and Mrs. Bendangnaro, Department of Sociology.
3. One faculty member from the Department of Political Science has been enrolled for doctoral program.
4. Construction of library and staff room is underway and the installation of ACs is under considerations.
5. Laminated board of Do's and Don'ts related to conservation of electricity and water has been put up in the required areas.